

APPLICANT MVR RELEASE & ORDER FORM

PRINT ALL INFORMATION
(A LEGIBLE COPY OF YOUR DRIVER'S LICENSE MUST BE ATTACHED TO THIS FORM)

To be completed by applicant:

Applicant Name: _____ Employee ID #: _____

Department: _____ Position: _____

Driver's License #: _____ Issuing State: _____ License Expiration Date: _____

In connection with my application I understand that investigative background inquiries are to be made on my motor vehicle records. I understand that **YOUR COMPANY NAME HERE** may be requesting information from various Federal, State and other agencies. I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from any liability and responsibility for doing so. I hereby consent to obtaining the above information from a third party and/or any of their licensed agents. The authorization and consent shall be valid in original, fax or copied form. I have the right to make a request of Sabal Insurance Group, or authorized consumer reporting agency currently used by Drexel, upon identification and the payment of any authorized fees, for the information files on me at the time of my request. I understand my motor vehicle record will be checked annually and subsequent checks may be required. I further understand that a criminal background check as it relates to my motor vehicle record ("MVR") may be required if information is inconclusive on the MVR record. I further authorize ongoing procurement of the above-mentioned reports at any time during my employment (or contract).

I certify that I have read **YOUR COMPANY NAME HERE's** Motor Vehicle Operator Policy and understand that I am obligated to abide by all terms set forth.

Applicant Signature: _____ Date: _____

FOR HIRING COMPANY USE ONLY

In accordance with the Fair Credit Reporting Act, you must:

- Disclose to the applicant, in a separate document, that a consumer report may be obtained.
- Obtain written consent before ordering any reports.
- Advise the applicant of adverse information if used to deny employment, provide applicant with report and give them consumer rights.